



City of
Woodson Terrace
 4323 Woodson Road | Woodson Terrace, MO 63134
 P: 314-427-2600 | F: 314-427-0571
www.woodsonterrace.net

APPROVALS (CITY OFFICIALS ONLY)	
_____ Date _____	
<i>Chairman of Planning & Zoning</i>	
_____ Date _____	
<i>Director of Public Works</i>	

APPLICATION FOR SIGN APPROVAL

LOCATION INFORMATION

Business Tenant _____	Contractor Name _____
Property Owner _____	Contact Person _____
Property Address _____	Address _____
Phone Number _____	Phone Number _____
Fax Number _____	Fax Number _____
Email Address _____	Email Address _____
Sign Location Address (if different from above) _____	
Estimated Project Cost \$ _____	

SIGN INFORMATION

Please check the appropriate box:

_____	Illuminated	_____	Not Illuminated
	<input type="checkbox"/>		<input type="checkbox"/>

If illuminated, St. Louis County electrical permit number required _____

ATTACHED SIGNAGE (ON WALL/BUILDING)	DETACHED SIGNAGE (FREE STANDING)
Size: _____ Sign Length X Sign Width = Total Square Feet	Size: _____ Sign Length X Sign Width = Total Square Feet
Height: Length above roof _____ Ft	Height: Length above ground _____ Ft

SUBMITTAL REQUIREMENTS

1. Site plan illustrating sign location including required setbacks or for an attached sign showing location of sign on structure (3 copies)
2. Colored rendering or illustration of signage (3 copies)
3. Color photos or elevations of building to determine consistency in color, materials, and/or design (1 set)
4. (For tenant signage) Photos of other signage on the multi-tenant building to determine consistency in color and design

ACCEPTANCE

I hereby certify that the information contained in this application and accompanying plans is correct, and that I will conform to all applicable laws of the City of Woodson Terrace.

Signature of Applicant _____ Date _____